

Banquet Information Guide and Contract

Contact Information

Date

Whitetail Inn to provide linen napkins at no charge.

Table linens will be provided at a cost of \$4.00 each, White, Ivory or Green.

Bridal party to supply any table skirting or dance floor needed. We do not have these available, receptions held here in the past have rented them from local rental centers. They must be delivered Friday after business hours and removed by midnight Saturday. Any personal décor must also be removed by the end of the evening.

Music and Bar will close no later than 11:45 p.m. to assure the building vacant of guests and vendors no later than 12:00 midnight

Guest Count, Minimum 200 June, July and August

150 balance of year

Entrée selection to be chosen from Banquet menu, Final counts for each selection provided no later than 7 days in advance.

Additional Dining room setup and teardown fee of \$500.00 does not include installation of a dance floor.

Delivery and setup hours for outside vendors, Florists, Entertainers, Bakers, 9:00 a.m until Noon or after 3:00 p.m. the day of the event

Deposits. \$1000.00 required to reserve the date. Deposits are non refundable for any reason unless the date can be resold.

Final payment is due the day of the event.

Methods of payment, Cash or Check

Credit cards will incur a 4% convenience fee

Jeff Sievert, Whitetail Inn

Menu pricing is subject to change